

Meeting Minutes for Monthly City Meeting - Regular

Date: May 19, 2020

Time: 7:30 PM

Location: Ryland Heights Municipal Building @ 10145 Decoursey Pike, Ryland Heights, KY 41015

(continued)

- Candidate Election Packet

Committee Reports:

- **Parks Report** – Parks Commissioner Bowman requested a porta potty, 2 benches, and a request put in for more police presence in the evening due to paraphernalia laying out in the open of the parking lot.
- **Roads Report** – South end of Locust and Coleman Rd have been paved.
- **Veterans Affairs Committee** – Commissioner Bowman and City Clerk obtained a quote for \$1599.00. Motion to proceed with addition to veteran's memorial up to \$2000. Motion to proceed 1st by Commissioner Bowman and 2nd by Commissioner Ponder. Need to get names from residents in advance.
- **New Committees Reporting** – NA

Privilege of Floor

No Citizens were present

Old Business

- Codification Grant – All ordinances scanned then forwarded to Am Legal Publishing. Awaiting 1st draft from AM Legal Publishing approximately 2 – 3 months.
- Generators Bids – Generator contract has been awarded to Servall Electric
- Methodist Church Discussion – Not discussing this issue until Methodist have decided on how their churches will change and run in the future
- Copies of the Budget given to all the commissioners. Review and inputs have been given to Mayor and Treasurer and changes now show on 2020 – 2021 budget.
 - First Reading May 19, 2020
 - Tentative Second Reading June 9, 2020
- Commissioners to provide inputs for Newsletter

New Business

- Mayor Cole highlighted efforts of staff during Covid19 impact.
- Budget
 - 2019 – 2020 Amended Budget – 1st Reading
 - New Budget 2020 – 2021 – 1st Reading

Meeting Minutes for Regular Monthly Commission Meeting

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Call to Order Meeting called to order by Mayor John Cole at 7:37pm

Invocation by Mayor Cole

Pledge to Flag led by Mayor John Cole

Attendance/Roll Call

Commission members present:

Mayor John Cole, Commissioner Gary Cooper, Commissioner Carrol Bowman Arrived later, Commissioner Ralph Collins, Commissioner Jason Ponder

Commission members absent: None

Staff members present:

Nancy Collins, City Administrator, Kristi Zavitz, City Clerk, Rod Rigacci, Treasurer, Ted Knoebber, City Attorney

Staff members absent: None

Minutes

Minutes were reviewed by each Commission member for the regular meeting in March and April. Edits were requested for March Minutes to state that the Treasurer report was for January and February not just January. Changes will be annotated on meeting minutes for March prior to signature. No corrections requested to the minutes for April no meeting. Motion to accept the minutes from the regular meeting March 10, 2020 made by Commissioner Copper with a second by Commissioner Ponder all ayes passed. Motion to accept the minutes from the regular meeting April 14, 2020 made by Commissioner Collins with a second by Commissioner Ponder. All yeas on the vote. Motion approved.

Treasurer's Report

Treasurer's report included:

- Municipal Road Aid Report
- Treasurer's Bank Recon/Statements for March and April
- Budget Worksheet FY 2020-2021

Treasurer's report presented by Rod Rigacci, Treasurer May 19, 2020 motion to accept by Commissioner Collins and Commissioner Ponder. All yeas on the vote. Motion approved.

Correspondence – Was read and made accessible via Commissioner's electronic folder

- Monthly PDS Report – Open Violations for April and May
- Monthly Sales Report – Report for April and May
- Monthly Permits Issued – Permits for April and May

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(continued)

Kenton County, Kentucky
Ordinance 6-1-2019 AMENDED

Estimated Revenue, Resources and Appropriating Funds for the Operation of the City of Ryland Heights Government. An AMENDED Ordinance Adopting the Annual Budget for the Fiscal Year July 2019 through June 2020, stating Estimated Revenue, Resources and Appropriating Funds for the Operation of the Ryland Heights City Government according to KRS 91A.030.

NOW THEREFORE THE CITY OF RYLAND HEIGHTS, KENTON COUNTY, KENTUCKY DOES ORDAIN AS FOLLOWS:

SECTION I

That the Annual Budget for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020 is hereby AMENDED as follows:

REVENUE		EXPENSES	
Real Estate Tax	\$48,000	Personnel Services	\$42,070
Tangible Tax	\$1,200	Contractual Services	\$19,910
Penalty/Int/Delinquent Tax	\$200	Prof. Service & Supplies	\$32,900
Occupational Tax	\$64,000	Other Expense	\$6,550
Public Serv/Franchise	\$10,000	Capital Outlay	\$100,000
Municipal Road Aid	\$20,000	Municipal Road Aid	\$20,000
Other Revenue	\$50	Parks Maintenance	\$10,000
Interest Earned	\$4,000	Emergency Fund	\$10,000
Insurance Premium Tax	\$98,000	Codification Grant Expense	\$3,200
Veterans Memorial	\$100		
Codification Grant	\$8,000		
TOTAL REVENUE	\$253,550	TOTAL EXPENSE	\$244,630

SECTION II

This AMENDED Ordinance is enacted at Ryland Heights, Kenton County, Kentucky this 9th day of June 2020 and shall become effective when passed and published according to law.

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Time: 7:30 PM

Location: Ryland Heights Municipal Building @ 10145 Decoursey Pike, Ryland Heights, KY 41015

(continued)

First Reading 5/19/2020, John Cole, Mayor _____

Second Reading, Signed and Dated 6/9/2020, John Cole, Mayor: _____

Attested by: City Clerk, Kristi Zavitz _____

DATE PUBLISHED _____

City of Ryland Heights
Kenton County, Kentucky
Ordinance 6-1-2020

Estimated Revenue, Resources and Appropriating Funds for the Operation of the City of Ryland Heights Government. An Ordinance Adopting the Annual Budget for the Fiscal Year July 2020 through June 2021, stating Estimated Revenue, Resources and Appropriating Funds for the Operation of the Ryland Heights City Government according to KRS 91A.030.

NOW THEREFORE THE CITY OF RYLAND HEIGHTS, KENTON COUNTY, KENTUCKY DOES ORDAIN AS FOLLOWS:

SECTION I

That the Annual Budget for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021 is hereby adopted as follows:

REVENUE		EXPENSES	
Real Estate Tax	\$53,000	Personnel Services	\$52,430
Tangible Tax	\$1,200	Contractual Services	\$20,980
Penalty/Int/Delinquent Tax	\$225	Prof. Service & Supplies	\$25,250
Occupational Tax	\$67,000	Other Expense	\$9,960
Public Serv/Franchise	\$8,500	Capital Outlay	\$90,000
Municipal Road Aid	\$20,000	Municipal Road Aid	\$20,000
Other Revenue	\$100	Parks Maintenance	\$25,000
Interest Earned	\$4,000	Emergency Fund	\$10,000
Insurance Premium Tax	\$105,000	Codification Grant Expense	\$4,800

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(continued)

TOTAL REVENUE	\$259,025	TOTAL EXPENSE	\$258,420
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SECTION II

This Ordinance is enacted at Ryland Heights, Kenton County, Kentucky this day of 9 June, 2020 and shall become effective when passed and published according to law.

First Reading 5/19/2020, John Cole, Mayor _____

Second Reading, Signed and Dated 6/9/2020, John Cole, Mayor: _____

Attested by: City Clerk, Kristi Zavitz _____

DATE PUBLISHED _____

Adjourn - A motion was made to adjourn the meeting by Commissioner Collins with a second by Commissioner Bowman. Meeting adjourned at 9:35 pm.

Minutes prepared by Kristina Zavitz, City Clerk on 6/4/2020, per recording #43 and meeting notes.



ATTEST, City Clerk



ATTEST, Mayor Cole