

Meeting Minutes for Regular Monthly Commission Meeting

Date: March 10, 2020

Time: 7:30 PM

Location: Ryland Heights Municipal Building @ 10145 Decoursey Pike, Ryland Heights, KY 41015

Call to Order Meeting called to order by Mayor John Cole at 7:30pm

Invocation by Commissioner Bowman

Pledge to Flag led by Mayor John Cole

Attendance/Roll Call

Commission members present:

Mayor John Cole, Commissioner Gary Cooper, Commissioner Carrol Bowman, Commissioner Ralph Collins, Commissioner Jason Ponder

Commission members absent: None

Staff members present:

Nancy Collins, City Clerk sat in for Kristi Zavitz, Asst. City Clerk, Rod Rigacci, Treasurer, Ted Knoebber, City Attorney arrived at 7:52 pm.

Staff members absent: Asst. City Clerk Kristi Zavitz

Minutes

Minutes were reviewed by each Commission member for the regular meeting in January. No corrections requested to the minutes. Motion to accept the minutes from the regular meeting Feb 11, 2020 made by Commissioner Collins with a second by Commissioner Bowman. All yeas on the vote. Motion approved.

Treasurer's Report

Treasurer's report presented by Rod Rigacci, Treasurer for January and February 2020. Reported municipal road aid with all road expenditures year to date. Motion to accept by Commissioner Collins and Commissioner Ponder. All yeas on the vote. Motion approved.

Correspondence

- Prescription Discount
- ATV Trails – ATV trails denied due to insurance coverage
- Election Candidacy packets distributed to each commissioner
- Monthly PDS Report – Open Violations
- Monthly Sales Report – Report for Jan only
- Monthly Permits Issued – January only, none issued for February

Committee Reports:

- **Parks Report –**

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- Parks leader asked about purchasing a mower then having them mow the park and the city building lot.
- Treasurer also asked about paying the parks personnel to cut the grass for the city building. Instead of paying an independent contractor.
- Commissioner Cooper volunteered to cut the grass at the city building. City will not be purchasing a mower at this time.
- **Roads Report –**
 - Letter to be drafted by Mayor Cole then faxed to Ted Knoebber, City Attorney about Locust Pike Road. Where do you take your concerns when there are major road issues? Contact local state rep.
 - Need to figure out who to fix since it's a state road
 - No Outlet sign and speed limit sign 25 missing and needs to be replaced at the bottom of Whites road on Locust Pike.
- **Veterans Affairs Committee –** Commissioner Bowman will be getting quotes and ideas for additional names on the memorial. Need suggestions from the person that makes the additions. Asst. City Clerk volunteered to help to find out some information.
- **New Committees Reporting –** NA

Privilege of Floor

Citizen express concern about the lack of city service for Gretchen Rd. Citizen asked if roads off Stewart dumping in the park (Gretchen Dr and Miller Ln) are private roads. If they will be maintained by the city. Commission confirmed these are private roads and are not maintained by the city.

Old Business

- Codification Grant – Decision came back approved for \$8k awaiting the contract information. Action: Currently following the guidelines given and providing information to State of Ky Archives and Libraries
- Generators Bids – Commissioner Ponder has taken point to review proposals. A third proposal came in 2/10/20 from T.J. Williams Electric Co. emailed from Mr. Vogelsang andyv@tjwelectric.com and will need to be reviewed with the other two bids. Commissioner Ponder will also be checking on the inspections needed Ky. This is tabled until all the proposals can be reviewed.
- Methodist Church Discussion – Still waiting to see what the church will choose to do with the separation. Currently no action required.
- Copies of the Budget have been given to all the commissioners. Please review and make suggestions prior to April 2020. The new budget will be due by 1 July and must be read twice.
 - Tentative First Reading May 2020
 - Tentative Second Reading June 2020

New Business

- Commissioners to provide inputs for Newsletter for the City of Ryland Heights for Spring

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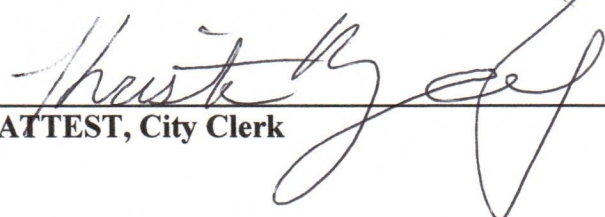
Executive Session:

Vote to go into executive session 1st Motion Commissioner Collins and 2nd by Commissioner Bowmen to go into executive session per KRS 61.810 section 1 paragraph f. Entered into executive session at 9:02pm out of executive session 9:32pm no action taken in executive session.

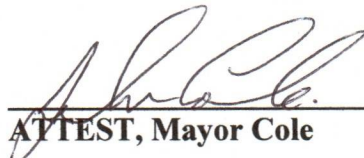
- 1st Motion: City Clerk Position – Motion to hire Kristina Zavitz as City Clerk Motion Mayor Cole to work out employment terms. made by Commissioner Collins and Seconded by Commissioner Ponder all ayes. Motion excepted.
- Individual role call Mayor Cole, Commissioner Collins, Commissioner Bowmen, Commissioner Ponder and Commissioner Cooper.
- 2nd Motion: Motion to hire Nancy Collins as City Administrator made by Commissioner Ponder made the motion Commission Bowmen seconded it. Individual role call Mayor Cole, Commissioner Bowmen, Commissioner Ponder and Commissioner Cooper. Commissioner Collins abstained.
 - City Administer Position – To allow the Mayor to employ a City Administrator for 1-year contract
 - Mayor to work out the terms with Nancy Collins. Commissioner Ponder, Commissioner Cooper and Commissioner Bowmen all said yes. Vote was accepted

Adjourn - A motion was made to adjourn the meeting by Commissioner Collins with a second by Commissioner Bowman. Meeting adjourned at 9:35 pm.

Minutes prepared by Kristina Zavitz, City Clerk on 5/16/2020, per recording #41 and #42 and meeting notes.



ATTEST, City Clerk



ATTEST, Mayor Cole